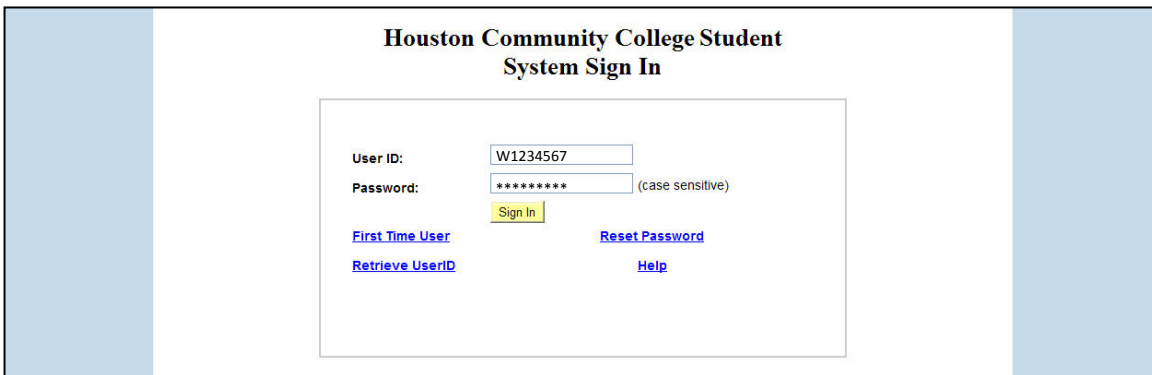


Additional EGLS₃ information can be found at <http://www.hccs.edu/EGLS3>

Student Login Process

A. Using People Soft

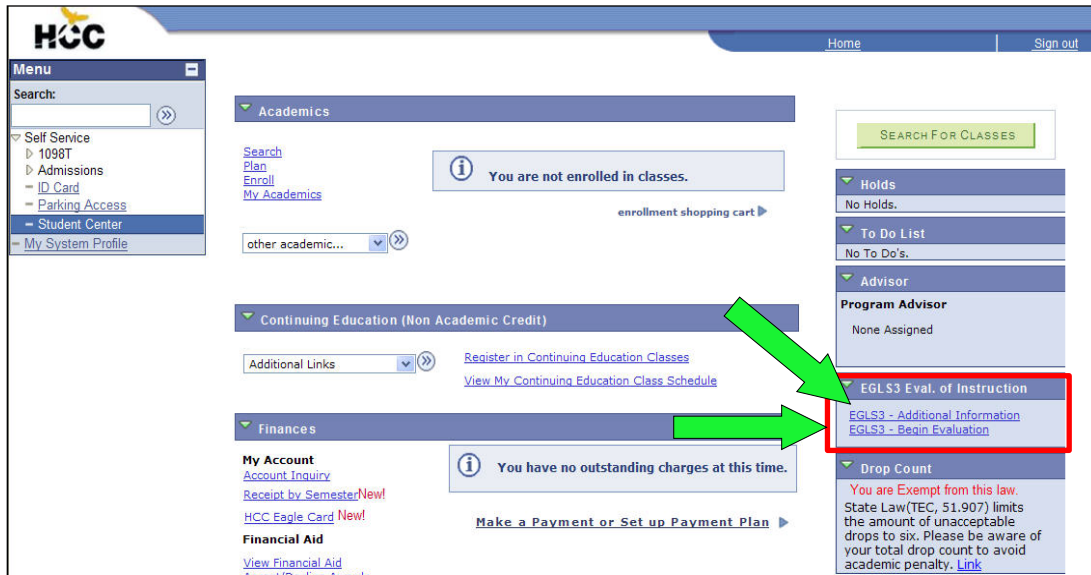
1. Students will go to their PeopleSoft login page to sign in to the Student System.
2. Students login with their 8 character User ID beginning with a W.



The screenshot shows the "Houston Community College Student System Sign In" page. It features a central white box with a light blue border. Inside the box, there are two input fields: "User ID:" with the value "W1234567" and "Password:" with a masked value "*****" and the note "(case sensitive)". Below the password field is a yellow "Sign In" button. At the bottom of the box, there are four blue links: "First Time User", "Retrieve UserID", "Reset Password", and "Help". The entire sign-in box is centered on a white background, which is flanked by two vertical light blue bars on the left and right sides.

3. Upon successful login to the Student System, Students will see their Student Center landing page
4. The section for EGLS3 Eval. of Instruction is located on the right menu
5. The student will click on the "EGLS3-Begin Evaluation" link under this section to access their evaluation.

Enable pop-ups as CourseEval site opens in a new window.



B. Login Directly to CourseEval

Students receive an email with login credentials. Students can click the URL listed in the email to be taken directly to CourseEval. It is highly recommended that students copy/paste the username/password from the email to the login screen. Refer to the sample email below.

Evaluation Announcement

Houston Community College



Dear Roland,

The Fall 2015 EGLS3 is now available for regular-term, second-start, and second eight-week classes.

Please evaluate your instructors using the EGLS3 Evaluation for Greater Learning Student Survey System. The survey will only be open for two November 9 - 20. Instructions are at <http://www.hccs.edu/district/students/egls3/>. Mobile devices can use psmobile.hccs.edu, log in, and look for the EGLS3 button.

Please SUBMIT your survey results. Results that are SAVED are not automatically SUBMITTED.

Thank you for your participation.

Course Num - Sec	Course Name	Responsible Faculty	Survey Close
MTH 101 - 112	Mathematics 101	Adams, Henry Smith, Joan	Nov 20 11:59PM
BIO 101 - 40	Biology 101	Adams, Henry Smith, Joan	Nov 20 11:59PM
CHE 101 - 2	Chemistry 101		Nov 20 11:59PM
ECO 102 - 1	Economics 102	Adams, Henry Smith, Joan	Feb 5 11:59PM submitted
ENG 1 - A	Engineering Basics	Adams, Henry Smith, Joan	Feb 7 11:59PM missed

Course Num - Sec	Course Name	Block	Site	Survey Open	Survey Close
MED 402 - 15	Medical Clerkship 402	Sample Clinic	2-week rot	01/27/2015	Feb 12, 2015
MED 403 - 1	Medical Clerkship 403	Sample Clinic2	2-week rot	01/27/2015	Feb 7, 2015 submitted

Username: rdeschain

Password: ka-19

[Login](#)

If you have problems logging in please
reply to this message by clicking [here](#)

Support email: call the hcc help desk at 713.718.8800

Link to Site: <https://p10.courseval.net/etw/crseval.asp?i=76>

Access via mobile device or computer



My CourseEval Portal

<https://p10.courseval.net/etw/ets/et.asp?nxappid=X12&nxmid=start>



Enter your user name and password to log into this site. For survey issues, call the HCC Help Desk at 713.718.8800

Username:

Password:

Log In

[Problem logging in?](#)

[Mobile site »](#) | [reset](#)

mycourseval

[Terms of Use](#) | [Privacy Policy](#)

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Student Main Screen

MyCourseEval: My Surveys

If students **do** exist in CourseEval the link will automatically login students to the CourseEval system. A quick browser check will be run to validate their browser and check for any problems.

After students log into EGLS₃ they will be placed on the “My Surveys” page.

If the student has surveys to take, he/she will see the **My Surveys** page.

This is the main screen students see once they are logged into CourseEval. There will be a list of all the courses they are enrolled in, the name of the instructor, and a link to “Complete Survey”.

My Surveys

[Help Guide](#)

Welcome to the Houston Community College's online course evaluation site!

If this is your first visit, you can click the 'Help' link in the above menu to learn more about the purpose and features of this site.

General

Example Evaluation Name



[Mobile site » | reset](#)

My Surveys

[Help Guide](#)

Welcome to your school's online course evaluation site!

If this is your first visit, you can click the 'Help' link in the above menu to learn more about the purpose and features of this site.

83137 6

ECON

Alan Answorth2

Test Survey



75630 7

NRPS

Alan Answorth2

Test Survey



74100 2

ARTS

Alan Answorth2

Test Survey



74006 2

CHEM

Alan Answorth1

Alan Answorth2

Test Survey



79278 5

MATH

Alan Answorth2

Test Survey



Taking the Survey

1. After users click on "Take Survey", they will be taken directly to the ECLS₃ survey.
2. They can select their options using the radio buttons next to each question.



EGLS3 Fall 2014 - Pilot Survey 6151 (2014)

Course: 26907 NE - BIOL 2402
Department: IGA01
Faculty:

Instructor Questions

Organization and Explanation of Materials

1) My Instructor explains difficult material clearly.

Strongly Agree Agree Disagree Strongly Disagree

2) My Instructor communicates at a level that I can understand.

Strongly Agree Agree Disagree Strongly Disagree

3) My Instructor makes requirements clear.

Strongly Agree Agree Disagree Strongly Disagree

If you have questions or comments about this survey, click here to send a message to the survey administrator.

Submit Survey

Save Progress & Return

3. Once they are done, users can click "Submit Survey".



Your submission has been saved.

Thank you for your participation.

[Return to Home Page](#)

- The survey you just submitted will disappear from the landing page. Students can continue to complete the remaining surveys or login at another time to complete the other surveys. A survey can never be completed more than once.

Please capture this screen for your records

Houston Community College
CourseEval

Completed Survey List

Survey Type: Standard Year: 2014

Survey Name	Course Number	Course Name	Responsible Faculty	Date/Time Completed
Test Survey	83137 6	ECON	A. Ainsworth2	Sep 23, 2014 09:33 AM Send Proof

HCC Help Desk Procedure for Students

The EGLS3 integration survey link in People Soft will determine survey availability.

If the student/faculty are included in the current iteration, they should be able to login through EGLS3 survey integration in People Soft.

If they are not able to login they should receive the message prompt stating that they are not participating in the survey. No further action is required on their part. Not all sessions will be included in the survey.

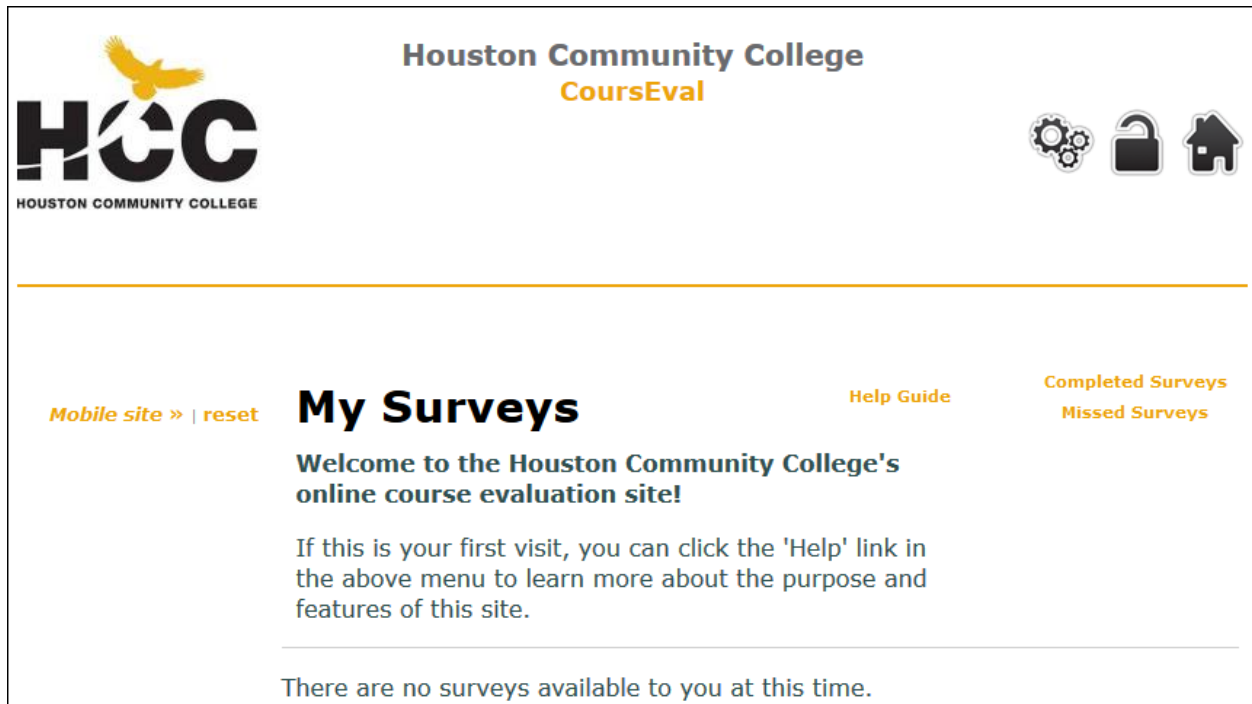
If you have any questions, please contact the HCC Helpdesk at 713 718 8800.

Other Student Messages

If students are not schedule to do the survey, they will receive the messages below:

- 1- Student previously had a survey in HCC, but does not have any surveys at the current time of log-in.

Notice the message: "There are no surveys available to you at this time".



The screenshot shows the Houston Community College CoursEval website. The header includes the HCC logo (Houston Community College) and the CoursEval title. Navigation icons for settings, login, and home are visible. The main content area features a 'My Surveys' heading with links for 'Mobile site', 'reset', 'Help Guide', 'Completed Surveys', and 'Missed Surveys'. A welcome message is displayed, followed by a message stating: "There are no surveys available to you at this time."

If student clicks Completed Surveys or Missed Surveys he/she will be able to see name and dates only of past survey, not the actual responses. Here is an example of a 'completed survey' list:



Completed Survey List

Survey Type: Year: Period:

Survey Name	Course Number	Course Name	Responsible Faculty	Date/Time Completed	Date Closed	
EGLS3 Fall 2014 - Iteration II	MATH 0312 25020	Intermediate Algebra		Nov 20, 2014 5:31 PM	Nov 23, 2014 11:59 PM Survey Closed	
EGLS3 Fall 2014 - Iteration II	CHEM 1411 25239	General Chemistry I		Nov 20, 2014 5:27 PM	Nov 23, 2014 11:59 PM Survey Closed	
EGLS3 Fall 2014 - Iteration II	HIST 1301 25893	U.S. History to 1877		Nov 20, 2014 5:33 PM	Nov 23, 2014 11:59 PM Survey Closed	

3 records found.

2- Student records do not exist in CoursEval/EGLS3 and the student is not participating in the survey Iteration I/II schedule.

Your account could not be located in CoursEval.
Please notify your CoursEval manager.

- 3- Student records do exist in CourseEval/EGLS3 and the student is not participating in the survey Iteration I/II schedule.

Notice the message: "There are no surveys available to you at this time".



HCC Documentation to Reset and Change password in CourseEval

[EGLS3 How Students Reset Password](#)

[EGLS3 Problem Logging In](#)