

# **NOTICE OF A REGULAR MEETING OF THE BOARD OF TRUSTEES**

## **HOUSTON COMMUNITY COLLEGE**

**April 17, 2014**

Notice is hereby given that a Regular Meeting of the Board of Trustees of the Houston Community College will be held on Thursday, the seventeenth (17<sup>th</sup>) day of April 2014 at 4:00 p.m., or after, and from day to day as required, at the HCC Administration Building, 2<sup>nd</sup> Floor Auditorium, 3100 Main, Houston, Texas. The items listed in this notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

### **I. Call to Order**

### **II. Prayer and Pledge of Allegiance**

### **III. Approval of Minutes**

Approval of Minutes from Special Meeting of February 7, 2014, Academic Affairs/Student Services Committee Meeting of February 20, 2014, Board Governance Committee Meeting of February 20, 2014, Committee of the Whole Meeting of February 20, 2014, Finance Sub-Committee Meeting of February 20, 2014, Small Business Committee Meeting of February 20, 2014, Chancellor Search Advisory Committee Meeting of February 21, 2014, Regular Meeting of February 27, 2014, Special Meeting of February 27, 2014, Chancellor Search Advisory Committee Meeting of February 28, 2014, Chancellor Search Committee of March 5, 2014, Special Meeting of March 10, 2014, Special Meeting (Chancellor Search) of March 25, 2014, Special Meeting (CIP Workshop) of March 25, 2014, Special Meeting (Chancellor Search) of March 30, 2014, and Special Meeting (Chancellor Search) of March 31, 2014

### **IV. Awards, Presentations, and Recognitions**

### **V. Chairman's Report**

### **VI. Chancellor's Report**

A. Faculty Senate Report (President of Faculty Senate)

### **VII. Hearing of Citizens**

### **VIII. Consent Agenda**

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**A. Academic Affairs/Student Services**

1. Payment to SMG for Services Relates to the 2014 HCC Commencement Ceremony

**B. Board Governance**

2. Modification to Board Policy B.1.7.3-Purchase Orders/Contracts to Include Contract Review Procedures

**C. Facilities and Finance**

3. Investment Report for the Month of January 2014
4. Monthly Finance Statement for March 2014
5. Payment to Gardere Wynne Sewell LLP for Professional Legal Services Rendered for January and February 2014
6. Payment to Bracewell & Giuliani LLP for Professional Services Rendered Through February 28, 2014

**IX. Topics for Discussion and/or Action**

**A. Governance**

1. Personnel Agenda for April 2014

**B. Facilities and Finance**

2. Approve Bond Construction Manager-at-Risk Services for Projects E, F, G, I, J (Project No. RFP 14-04)

**X. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071, 551.072, 551.073, and 551.074, the Open Meetings Act, for the following purposes:**

**A. Legal Matters**

1. Consultation with legal counsel concerning matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws
2. Consultation with General Counsel on Pending Legal Matters

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**B. Personnel Matters**

1. Deliberate Individual/Faculty/Administration Classified Staff
  - a. Employment of Faculty – Regular and Executive Contracts
2. Deliberate the appointment, employment, evaluation, reassignment, duties, leave, discipline, contract status, or dismissal or to hear complaints or charges against the chancellor, employees or board members

**C. Real Estate and Property Matters**

1. Deliberate the purchase, exchange, lease, or value of real property for Agenda items if deliberation in an open meeting would have a detrimental effect on negotiations

**Reconvene in Open Meeting**

**XI. Consider Action on Agenda Items, Including Closed Session Matters**

**XII. Additional Closed or Executive Session Authority**

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

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Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.082 – For the purpose of considering discipline of a student or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

### **XIII. Adjournment**

### **XIV. Dinner**

Following the conclusion of all business, the Board of Trustees will meet for dinner in the Chancellor's Conference Room, 12<sup>th</sup> Floor, Suite 12D15, System Administration Building, 3100 Main, Houston, Texas 77002, where the Board may generally discuss System business, but will not take action on such business.

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**CERTIFICATE OF POSTING OR GIVING NOTICE**

On this 14<sup>th</sup> day of April 2014 at or before 4:00 p.m., this Notice was posted at a place convenient to the public and readily accessible at all times to the general public at the following locations: (1) the HCC Administration Building of the Houston Community College, 3100 Main, First Floor, Houston, Texas 77002; (2) the Harris County's Criminal Justice Center, 1201 Franklin, Houston, Texas 77002; (3) the Fort Bend County Courthouse, 401 Jackson, Richmond, Texas 77469; and (4) the Houston Community College's website, [www.hccs.edu](http://www.hccs.edu). The Houston Community College's Fort Bend County public meeting notices may be viewed after hours (*i.e.* between the hours of 5:30 p.m. and 7:30 a.m.) on the kiosk located on the west side of the new Fort Bend County Courthouse (the "William B. Travis Building"), located at 309 South Fourth Street, Richmond, Texas 77469.

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Sharon R. Wright, Manager  
Board Services