

**SPECIAL MEETING
OF THE BOARD OF TRUSTEES
HOUSTON COMMUNITY COLLEGE**

April 21, 2014

Minutes

The Board of Trustees of Houston Community College held a Special Meeting on Monday, April 21, 2014, at the HCC Administration Building, 2nd Floor, 3100 Main in Seminar Room B, Houston, Texas.

MEMBERS PRESENT

Neeta Sane, *Chair*
Robert Glaser, *Secretary*
Zeph Capo
Eva Loredo
Sandie Mullins
Carroll G. Robinson
David B. Wilson

ADMINISTRATION

Renee Byas, Acting Chancellor
Destinee Waiters, Acting General Counsel
Shantay Grays, Chief of Staff
William Carter, Vice Chancellor, Information Technology
Charles Cook, Vice Chancellor, Academic Affairs
Thomas Estes, Vice Chancellor, Finance and Facilities Operations
Diana Pino, Vice Chancellor, Student Services
Margaret Ford Fisher, President, Northeast College
Fena Garza, President, Southwest College
William Harmon, President, Central College
Irene Porcarello, President, Southeast College
Betty Young, President, Coleman College
Janet May, Chief Human Resources Officer
Remmele Young, Associate Vice Chancellor, Governmental and External Affairs

OTHERS PRESENT

Jarvis Hollingsworth, System Counsel, Bracewell & Giuliani
Michelle Novak, President, Faculty Senate
Ava Cosey, President, COPA
Other administrators, citizens and representatives from the news media

CALL TO ORDER

Mrs. Neeta Sane, Chair, called the meeting to order at 4:09 p.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

ADJOURNED TO CLOSED SESSION

Mrs. Sane adjourned the meeting to Executive Session at 4:10 p.m., notice having previously been given and reiterated in accordance with Sections 551.071, 551.072, and/or 551.074 of the Open Meetings Law. Mrs. Sane stated that any final action, vote or decision on any item discussed in Executive Session would be taken up in Open Session or in a subsequent Public Meeting.

Mrs. Sane reconvened the meeting in Open Session at 6:33 p.m. and entertained motions on pending matters.

(Present: Trustees Capo, Glaser, Lored, Mullins, Robinson, Sane, and Wilson)

DISCUSS AND/OR CONSIDER RECOMMENDATIONS RELATING TO THE CHANCELLOR SEARCH INCLUDING BUT NOT LIMITED TO CHANCELLOR PROFILE, TIMELINES, AND INTERVIEW AND/OR DELIBERATE PROSPECTIVE CANDIDATES FOR THE POSITION OF CHANCELLOR AND ANY OTHER RELATED AUTHORIZATIONS

Mrs. Sane noted that a conclusive and comprehensive national search was conducted and provided an overview of the Chancellor Search process that has taken place over the last several months. She reviewed the timeline of the search that began in October 2013.

Mrs. Sane noted that the search process included a Chancellor Search Advisory Committee (CSAC) comprised of internal and external members led by Trustee Tamez. She informed that four unranked candidates were presented to the Board and interviewed. Mrs. Sane noted that the Board is now ready to unanimously announce the finalist. She apprised that after 21 days, the Board would reconvene to approve the naming of the finalist as the Chancellor for HCC.

Mrs. Sane expressed appreciation to Trustees Tamez and Mullins who both served as chair of the CSAC and all the members of the Permanent Chancellor Search Committee.

Mr. Glaser informed that Dr. Tamez was unable to attend today's meeting because she was out of the country. He commended her for her leadership provided to the search process as the Chair of the Chancellor Search Committee.

Mrs. Sane informed that a comprehensive list of criteria was established and provided a highlight of the leadership qualities, vision, and ideal characters that should be demonstrated by the next Chancellor.

Mrs. Sane provided an overview of the selection process which included involvement of the following:

Houston Community College
Special Meeting – April 21, 2014 - Page 3

- 3 member Board Permanent Chancellor Search Committee Professional Executive Search Firm, Association of Community College of Trustees (ACCT)
- 29 Member Chancellor Search Advisory Committee (CSAC)

Mrs. Sane provided the following highlight of the candidates:

- 4 Candidates Recommended by CSAC
- 3 Additional Candidates Provided for Consideration by ACCT
- 7 Finalists Interviewed by Board of Trustees
- 1 Finalist unanimously recommended to become the next Chancellor

Motion – Mrs. Sane moved that pursuant to Section 552.123 of the Texas Government Code, the Board names Dr. Cesar Maldonado as the sole finalist for the position of Chancellor for Houston Community College. The Board intends to give approval of Dr. Maldonado no earlier than 21 days from the posting of the notice in accordance with the above statute. Mr. Glaser seconded. The motion passed unanimously with a vote of 7-0.

Mrs. Sane provided an overview of the background of Dr. Maldonado and read a message from Dr. Maldonado. Mrs. Sane welcomed Dr. Maldonado on behalf of the Board, administration, faculty, staff, and students.

APPROVE BOND CONSTRUCTION MANAGER-AT-RISK SERVICES FOR PROJECTS K, L (PROJECT NO. RFP 14-04)

Motion – Mr. Robinson moved and Ms. Mullins seconded.

Mr. Wilson noted that the Acres Home project has the vendor as Jamal Smith and inquired if it is the same contractor that was previously terminated as a Job Order Contractor (JOC).

Mr. Winston Dahse informed that the vendor was a JOC but there was not a record of any termination for under performance.

Mr. Wilson inquired if the Central College project is a parking garage. Mr. Dahse apprised that originally the project was for parking garage/culinary arts; however, there is limited funding for the project due to the property purchase.

Mr. Wilson noted that he received a copy of the facility master plan from 2011. He informed that the enrollment projected during the master planning process was projected to increase to 70,000 and noted that there has actually been a decrease in enrollment. Mr. Wilson apprised that the master plan calls for a reevaluation every five years. He informed that his curiosity is if the needs remain the same and requested that the Board review the numbers. He noted that there are concerns as to where the Board is headed and informed that there is serious reservation regarding moving forward on the projects.

Houston Community College
Special Meeting – April 21, 2014 - Page 4

Mrs. Sane recommended administration hold a meeting with Mr. Wilson to discuss his concerns.

Ms. Loredo apprised that the scoring is very close. Mr. Wilson informed that he did not receive the evaluations and requested to receive the information along with the projects.

Ms. Loredo noted that the evaluation information was requested over a month ago. Mrs. Sane apprised that she will follow-up and ensure the requested information is provided to the Board.

Mr. Capo informed that he reviewed the master plan and noted that the projects were identified to meet the future growth over the next 20 to 30 years. He urged that the Board move forward with the item and noted that there continues to be a need regarding the population growth.

Mr. Robinson apprised that he would like to visit with the administration regarding Coleman. He noted that there is an open question regarding Central College because of a financing issue. He informed that he would be happy to follow the process identified by the Board Chair and apprised that the Board could make a decision if provided the information needed to revisit the projects.

Mr. Glaser noted that the Board does need to be expeditious in approving the item.

Vote – The motion passed with a voted 6-0-1 with Mr. Wilson abstaining.

ADJOURNMENT

With no further business coming before the Board, the meeting adjourned at 6:58 p.m.

Minutes recorded, transcribed & submitted by:
Sharon Wright, Manager, Board Services

Minutes Approved as Submitted: May 15, 2014