

# PROGRAMMING SPACE LIST

## HCC Katy Campus - Space List

Entry/ Commons	explore ideas to integrate plants, 1 door with card access with "cop lock"	Occupants	ASF per Person	No. & Size of Space(s)	SF
Entry / Commons				1 @ 750 asf	750
Campus Manager Reception	1 workstation; "lost + found" secure strong box with padding with ability to fit a backpack (police access); have access to CCTV via network connection (CCTV hardware will be collocated in IDF's); key lockbox will either have campus management access or have "cop lock"			1 @ 120 asf	120
Campus Manager Office				1 @ 100 asf	100
Distributed Gathering	allocation for soft seating and study spaces distributed throughout building; 600 asf per upper floor	60		1 @ 1,200 asf	1,200
<b>Entry/ Commons Subtotal ASF</b>				<b>4</b>	<b>2,170</b>

Auxiliary Services + Student Life		Occupants	ASF per Person	No. & Size of Space(s)	SF
Convenience / Contract Food Service	Logo soft goods, beverages, grab-n-go, convenience academic supplies, book distribution; food trucks			1 @ 300 asf	300
Student Lounge	screens, tables, soft seating, bar-height tables	50-60		1 @ 1,000 asf	1,000
Student Life Office	3 computer workstations	3		1 @ 200 asf	200
Student Life Storage Room	shelves;			1 @ 100 asf	100
Vending Alcove				1 @ 60 asf	60
<b>Auxiliary Services + Student Life Subtotal ASF</b>				<b>5</b>	<b>1,660</b>

Event Space		Occupants	ASF per Person	No. & Size of Space(s)	SF
Multipurpose / Community Room	100 in rounds; 180 in lecture; 3 discrete classroom configurations with movable partitions;	180		1 @ 2,400 asf	2,400
Furniture Storage				1 @ 360 asf	360
<b>Event Space Subtotal ASF</b>				<b>2</b>	<b>2,760</b>

Student Services	adjacent computer lab; requires direct visual access from primary entrance	Occupants	ASF per Person	No. & Size of Space(s)	SF
<b>Enrollment + Advising Services</b>	enrollment services, financial aid, academic advising, CE/workforce,				
Data Entry Carrel	Individual or guided data entry			6 @ 25 asf	150
Welcome Counter	counter; 4 student services stations; 1 workstation for Campus Manager, visual access of primary entrance			1 @ 360 asf	360
Work-study Carrel	worktable			5 @ 25 asf	125
Workroom	shared office equipment, copier, layout table,			1 @ 240 asf	240
Advising Offices	1 enrollment services, 4 financial aid, 9 academic advising, 3 CE/workforce,			17 @ 110 asf	1,870
Secure Storage	financial aid			1 @ 80 asf	80
<b>Career Services + Recruitment</b>	Dedicate Storefront;				
Waiting Area	waiting area	4		1 @ 100 asf	100
Data Entry Carrel	Individual or guided data entry	4-6		6 @ 25 asf	150
Offices	1 career services + 1 recruitment			2 @ 110 asf	220
Interview Room	round table	4		1 @ 110 asf	110
<b>Dean + Counseling</b>	Dedicate Storefront; counseling (mental health + ADA)				
Waiting Area	waiting area	4		1 @ 100 asf	100
Administration Assistant Workstation				1 @ 80 asf	80
Dean Office				1 @ 160 asf	160
Food pantry	freezer/refrigerator; shelves; discrete			1 @ 100 asf	100
ADA/ Counselor Office				2 @ 120 asf	240
Manager Office				1 @ 120 asf	120
<b>UH Engineering Academy</b>	Dedicate Storefront; near digital media				
Waiting		4		1 @ 100 asf	100
Reception				1 @ 100 asf	100
Director Office				1 @ 160 asf	160
Office	advisors	2		1 @ 110 asf	110
<b>Business Office</b>	Dedicate Storefront;				
Cashier Counter	standing height cashier station with security glass, shades to provide privacy at each station, staff workstation (one ADA station); queue area; CE cashing integrated with main cashier	2		1 @ 160 asf	160
Counting/ Office	small floor safe; counting counter; workstation			1 @ 110 asf	110
<b>Shared Support</b>					
Secure File Room				1 @ 110 asf	110
General Storage				1 @ 110 asf	110
<b>Student Services Subtotal ASF</b>				<b>56</b>	<b>5,165</b>
Internal Circulation	30%				1,550
<b>Student Services Subtotal ASF</b>					<b>6,715</b>

HCC Katy Campus - Space List

Testing Center	acoustical isolation requirement, secure access to suite,	Occupants	ASF per Person	No. & Size of Space(s)	SF
Reception	service counter w/ adjacent lockers, verify ID requirements; direct visual connection to testing room; CCTV	1		1 @ 280 asf	280
Administrative Support / Observation	direct visual connection to testing room; CCTV	2		2 @ 64 asf	128
Testing Associate Office	CCTV	1		1 @ 100 asf	100
Assisted/Private Testing Rooms				2 @ 64 asf	128
Secure Storage	server, secure storage			1 @ 80 asf	80
<b>Testing Center Subtotal ASF</b>					<b>716</b>
Internal Circulation	30%				215
Large Testing Room	carrels with privacy partitions + monitor arms, verify pencil versus computer testing	32	30	1 @ 1,000 asf	1,000
<b>Testing Center Subtotal ASF</b>				<b>8</b>	<b>1,931</b>

Instruction	video conferencing in classroom? or event space?	Occupants	ASF per Person	No. & Size of Space(s)	SF
<b>General Instruction</b>					
Large / Active Learning Classrooms	laptop carts	32		26 @ 900 asf	23,400
Music Classroom	sound proof	32		1 @ 900 asf	900
Horticulture Classroom	growing stations; exterior access;	16		1 @ 900 asf	900
Small / Active Learning Classrooms		24		3 @ 744 asf	2,232
Computer Lab	engineering, accounting, continuing education; computer science - cyber security; dedicated to "apple" coding; high-tech manufacturing; time-based media (gaming, fine arts, media arts)	24		5 @ 900 asf	4,500
<b>Instructional Science Labs</b>					
A+ P/General Biology Lab		24		2 @ 1,178 asf	2,356
Microbiology		24		1 @ 1,178 asf	1,178
Biology Prep / Storage				2 @ 310 asf	620
Organic + General Chemistry		24		2 @ 1,178 asf	2,356
Chemical Prep / Storage				1 @ 310 asf	310
Physics / Engineering Lab	extra power	24		2 @ 1,178 asf	2,356
Physics /Engineering Prep / Storage	1 support geology; adjacent to physics lab			1 @ 310 asf	310
Geology/Physics Storage				1 @ 155 asf	155
Biotech Storage				1 @ 155 asf	155
<b>Creative Programs</b>					
Fine Arts /DigiCom Studio	fine arts, drawing, life drawing, painting with sink	15		1 @ 868 asf	868
Arts + Design Lab	Interior Design, CAD, Drafting, Arts.; split-top manual and CAD; pin-up space + boards; adjacent with direct access to Design Lab; adjacent to learning commons;	16		1 @ 1,024 asf	1,024
Digital + Design Lab	adjacent with direct access to Arts + Design Studio; 3d printers, laser cutter, project tables with drop down power, vinyl cutter; storage; tool storage; ventilation; visual connection to main circulation; adjacent to learning commons	20-30		1 @ 1,024 asf	1,024
Design Lab Storage				1 @ 100 asf	100
Design Lab Staff Office		2		1 @ 100 asf	100
<b>Instruction Subtotal ASF</b>				<b>54</b>	<b>44,844</b>

Senior Leadership Suite	Occupants	ASF per Person	No. & Size of Space(s)	SF
<b>Entry</b>				
Waiting	6	25	1 @ 150 asf	150
Reception/ Administrative Assistant	1		1 @ 80 asf	80
Part-time/ Work-study Carrels			2 @ 25 asf	50
Conference Room	bookable	12-16	1 @ 300 asf	300
<b>Offices</b>				
President Office	direct access to conference room; with 4-6 table		1 @ 300 asf	300
President's Office Manage Office			1 @ 100 asf	100
COO Office			1 @ 160 asf	160
COO Office Manager Workstation	apron for guests		1 @ 80 asf	80
COO Financial Analysts Offices			2 @ 100 asf	200
Public Relations + Communication Office			1 @ 100 asf	100
<b>Support</b>				
Workroom	preferred to have close adjacency to conference room; beverage service, copier		1 @ 160 asf	160
Secure Storage			1 @ 100 asf	100
<b>Senior Leadership Subtotal ASF</b>			<b>14</b>	<b>1,780</b>
Internal Circulation	30%			534
<b>Senior Leadership Suite Subtotal ASF</b>				<b>2,314</b>

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Texas State Representative Office		outside entrance	Occupants	ASF per Person	No. & Size Space(s)	of	SF
	Waiting				1 @ 100 asf		100
	Reception Desk				1 @ 64 asf		64
	Offices		2		2 @ 110 asf		220
<b>Texas State Representative Office Subtotal ASF</b>							<b>384</b>

Learning Commons			Occupants	ASF per Person	No. & Size Space(s)	of	SF
<b>Entry</b>							
	Foyer				1 @ 200 asf		200
	Print Stations				2 @ 25 asf		50
	Service Desk	<i>help desk, single service point; collaborative work; ID camera with printer; book return; study room check-in</i>	3		1 @ 240 asf		240
	Admin. Workroom + Secure Storage	<i>storage, 2-3 workstation, lockable tall storage cabinets, lockers; beverage service with refrigerator; shared with tutoring</i>	2-3		1 @ 300 asf		300
	Librarian Office	<i>3 existing;</i>	1		3 @ 100 asf		300
<b>Student Spaces</b>							
	Open Study	<i>soft seating, tables, computer stations; powered furniture and stations</i>	150		1 @ 3,000 asf		3,000
	Computer Lab	<i>shared resourced with tutoring and faculty development</i>	32		1 @ 868 asf		868
	Student Copy Alcove	<i>layout table, workspace, printers</i>			1 @ 80 asf		80
	Stacks	<i>6,000 volumes; half height + wall shelving</i>			1 @ 600 asf		600
	Small Study Rooms	<i>acoustical isolation; near the tutoring center to be shared</i>	4		6 @ 80 asf		480
	Large Study Room	<i>acoustical isolation; near the tutoring center to be shared</i>	8-10		2 @ 200 asf		400
	Quiet Study Zone	<i>segregated, acoustical, powered, carrels</i>	6-8		1 @ 200 asf		200
<b>Digital Media Lab</b>							
	One-Button Studio				1 @ 200 asf		200
	Podcast /Editing Rooms	<i>acoustical isolation and attenuation</i>			3 @ 60 asf		180
<b>Learning Support</b>							
	Check-in Stations	<i>staffed computer desk</i>			1 @ 56 asf		56
	Learning Support Center	<i>Study tables, carrels; writing center (8-10 students; one-on-one); independent study (12 students; computer carrels); STEM (6-8 students; one-on-one); tall storage cabinets; textbook storage</i>	40-48		1 @ 1,200 asf		1,200
	Storage Room				1 @ 110 asf		110
	Staff Office				1 @ 110 asf		110
<b>Learning Commons Subtotal ASF</b>							<b>8,574</b>
Internal Circulation		30%					2,572
<b>Learning Commons Subtotal ASF</b>							<b>11,146</b>

Faculty Offices + Support			Occupants	ASF per Person	No. & Size Space(s)	of	SF
<b>Suite</b>							
	Waiting		4	25	1 @ 100 asf		100
	Reception/ Administrative Assistant		1		1 @ 80 asf		80
	Dean/ Department Chair Offices	<i>academic dean;</i>	1		2 @ 160 asf		320
	Internal Circulation	30%					150
<b>Offices</b>							
	Shared Faculty Offices	<i>38 existing;</i>	2		19 @ 140 asf		2,660
	Center for Learning Innovation	<i>3 computers, 1 staff workstations; printer; writable services; scanner; storage cabinets; equipment check-out; small conference table; flat panel;</i>			1 @ 140 asf		140
	Print Alcove	<i>multifunction;</i>			1 @ 80 asf		80
	Small Meeting Room		3-4		1 @ 80 asf		80
	Conference Room		12-16		1 @ 300 asf		300
	Internal Circulation	15%					489
	Faculty Resource/Coffee Bar	<i>"Hotelling" Work tables, office equipment, beverage bar; mailbox slots, meeting space</i>	12		1 @ 760 asf		760
<b>Faculty Offices + Support Subtotal ASF</b>							<b>5,159</b>

## HCC Katy Campus - Space List

Building Support		Occupants	ASF per Person	No. & Size of Space(s)	SF
IT Support Workroom	<i>3 work bench, flexible worktables, tall storage cabinets, cart charging; 1 private workstation with partition</i>	4		1 @ 400 asf	400
IT Storage	<i>open shelving;</i>			1 @ 200 asf	200
Emergency Storage	<i>emergency storage with card access; campus management + police access;</i>			1 @ 80 asf	80
Faculty + Staff Breakroom	<i>first floor; shared; beverage service, refrigerator, cages for consumables, janitorial equipment, general storage;</i>	12		1 @ 360 asf	360
Receiving + Staging + Storage	<i>"bullpen", lunch table, lockers, time clock, refrigerator, beverage service,</i>			1 @ 200 asf	200
Attic Stock				1 @ 200 asf	200
Family Restroom				3 @ 80 asf	240
Medical Privacy				1 @ 80 asf	80
<b>Building Support Subtotal ASF</b>				<b>11</b>	<b>2,120</b>

<b>Total ASF</b>	<b>81,203</b>
<b>Total GSF (@ 62% Net/Gross Ratio)</b>	<b>130,972</b>