

**REQUEST FOR PROPOSAL**  
**PROJECT NO. RFP 19-66**  
**CHARTER TRANSPORTATION SERVICES**  
**QUESTIONS AND ANSWERS No. 001**

Date: September 27, 2019

To: Prospective Respondents

From: Procurement Operations Department, Houston Community College

Subject: Questions and Answers Responses

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Q1. Is HCC awarding to one or more than one vendor?

**Response:** HCC anticipates creating a pool, awarded the annual contract. HCC reserves the right to make single, multiple or no award for the services described herein and as deemed in its own best interests. Please refer to Section 5, General Information - Part 2.

Q2. If the price of the trip is over \$10,000, will the end-user get a quote from the pool of vendors?

**Response:** Yes, that is the intent to allow a pool of suppliers to respond to any request for trips greater than \$10,000 in value or based on bus availability.

Q3. How do you handle additional days if HCC Sports Team continue to win games? Or if they lose a game on a two-day trip and wants to return in one-day?

**Response:** HCC schedule trips for the entirety of a tournament. Please see Section 3 - Proposal Evaluations, Part 2 - Eligibility for Award on Pages 14-15 of the solicitation.

Q4. Will HCC use School Buses with seatbelts versus no seatbelts?

**Response:** Seatbelts are preferred. However, the Contractor is responsible for complying with all applicable laws, regulations and professional standards.

Q5. Is Wi-Fi required on Charter "Coach" buses?

**Response:** It is preferred, especially on long trips.

Q6. On Attachment #4 – Contractor and Subcontractor Participation Form, do the suppliers put amount or percentage?

**Response:** Please refer to the updated Attachment #4, Contractor and Subcontractor Participation Form to complete the percentages. Document attached.

Q7. Is there a requirement of an audit for a contract?

**Response:** Yes. Please refer to Exhibit #3, Master Services Agreement - Section 11-11.7.

Q8. On Attachment #5, Proposer's Certifications, Section 7 – House Bill 89 Acknowledgment, Are we able to not be agreeable to House Bill 89 as Texas Legislature has blocked enforcement of this law?

**Response:** HB 89 was challenged in court. In response to this ruling, the new act, H.B. 793, amends H.B. 89 in two ways. First, the act clarifies the definition of "company" by explicitly excluding sole proprietorships from this definition. Second, the amended act applies only to a contract that: (1) is with a company that has 10 or more full-time employees; and (2) has a value of \$100,000 or more that is to be paid wholly or partly from public funds. Under the new law, agreements between government entities and contractors must consider both the size of the contractor and the size of the contract to determine whether the contract must include an anti-boycott provision. Any contract made with a company with 10 or more full time employees that has a value of \$100,000 or more that will be paid wholly or partly from public funds must contain a written verification from the company that it (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract. Contracts with smaller companies or for smaller amounts need not include this provision.

H.B. 793's language may fail to address the district court's constitutional concerns with the earlier version of the law. Therefore, it is likely the new law could face the same constitutional challenges as the previous version. No evidence a court has issued an injunction against HB 793. Therefore, please note that HCC must comply with HB 793 not HB 89.

Q9. Is HCC looking for a single company to provide all transportation services and vehicle types? Would we be able to bid on only the school bus trips?

**Response:** HCC anticipates creating a pool, awarded the annual contract. HCC reserves the right to make single, multiple or no award for the services described herein and as deemed in its own best interests. Please refer to Section 5, General Information - Part 2.

Q10. For Insurance Requirements, if a supplier do not have Workers Compensation, can we still submit a RFP?

**Response:** Please refer to Section 1, Project Overview & Scope of Services, Section 2.7.5, Insurance Requirements, Part 2.7.5.2, Workers Compensation: Part A: Statutory Limits.

Q11. I will be creating a list of pricing but my only concern is out of town trips because every trip has different miles and different day rates. My question is can I give you a price per mile and our relay drivers have a fixed priced would that work for HCC?

**Response:** Yes, please provide pricing and information on the following items, in accordance with the instructions, terms and conditions, and requirements/specifications contained in this Solicitation. Please refer to Exhibit 2, Schedule of Items and Pricing.