Solicitation Amendment No. 001

To: Prospective Bidder/Offeror:	Date:
Prospective Proposers	April 16, 2018

Project Title:	Project No.:
Integration of Microsoft Dynamics Customer Relationship Management Cloud-Based Solution	RFP 19-45

Description of Solicitation Amendment**:**

The Request for Proposal (Project RFP No. 19-45) is hereby amended as set forth below:

1. The Questions and Answers No. 2 due date has been extended from Wednesday, April 17, 2019 by 2:00 p.m. (local time) to Thursday, April 18, 2019 by 2:00 p.m. (local time).

2. The responses to the written questions/inquires have been added to HCC's Website entitled "Questions and Answers No. 001".

3. Section 2, Price Proposal has been amended and replaced in its entirety as set forth.

Please visit our website at https://www.hccs.edu/about-hcc/procurement/

Except as provided herein, all terms and conditions of the solicitation remain unchanged and in full force and effect.

Acknowledgement of Amendment No. by:	Date:

Company Name (Bidder/Offerer):

Signed by:

Name (Type or Print):	Title:

Section 2 – Price Proposal - <mark>REVISED</mark>

1. **Instructions**
   Proposer must complete this section in its entirety and must supplement this section with additional pages to provide HCC with a more detailed breakdown, backup, and/or options of related cost associated with the services being solicited in this solicitation. The Total Cost for the Solution provided must be a turnkey cost inclusive of but not limited to travel and living expenses.

2. **Total Proposed Cost**
   Provide a Total Cost (to include all travel and living expenses) for the proposed Solution. The Total Proposed Cost will be a firm fixed cost for the life of the contract.

   a. Total Proposed Cost (initial 5-year contract term): $_____

3. **Annual Cost Breakdown** (license fee for required users, including maintenance and support). The Annual Cost Breakdown must be equal to the Total Proposed Cost noted in Section 2.a above.

           a. Year 1 $_____
           b. Year 2 $_____
           c. Year 3 $_____
           d. Year 4 $_____
           e. Year 5 $_____

4. **Monthly Cost Breakdown** (Cash Flow Projection)
   Provide a detailed schedule for the monthly cost breakdown in Excel format in alignment with the first milestone following project kickoff through project closeout as aligned with the proposed schedule noted in Section 1.2.1 above and detailed Proposed Implementation Plan (Proposer's Project Schedule) noted in Section 4.4.e.ii. The Monthly Cost Breakdown must be equal to the Total Proposed Cost noted in Section 2.a above.

5. **Dedicated Staffing**
   Provide a detailed schedule for the proposed dedicated staffing commitment on a monthly basis and the hourly rate by job description for each in Excel format.

6. **Implementation Cost Breakdown**
   Provide a detailed schedule for the implementation services by task in Excel format. The Implementation Cost Services shall be paid on a milestone basis and must align to the proposed schedule noted in Section 1.2.1 above and detailed Proposed Implementation Plan (Proposer's Project Schedule) noted in Section 4.4.e.ii.

6.5 **Configuration Cost Breakdown**
   Provide a detailed schedule for the configuration related services by task in Excel format. The Configuration Cost Services shall be paid on a milestone basis and must align to the proposed schedule noted in Section 1.2.1 above and detailed Proposed Implementation Plan (Proposer's Project Schedule) noted in Section 4.4.e.ii.

7. **Interface & Integration Cost Breakdown**
   Provide a detailed cost schedule for all interfaces and/or integrations required in the delivery of the Scope of Services as defined in Section 2.0 above. The Interface and Integration Services shall be paid on a milestone basis and must align to the proposed schedule noted in Section 1.2.1 above and detailed Proposed Implementation Plan (Proposer's Project Schedule) noted in Section 4.4.e.ii.

8. **Software & Annual Maintenance and Support Cost Breakdown**
Provide a detailed cost schedule for all Software and Annual Maintenance and Support required in the delivery of the Scope of Services as defined in Section 2.0 above. Software shall include but is not limited to any Proposer licensed application layer, Microsoft Dynamics or related software, and third party(ies) or specialty application(s) required. The Software and Annual Maintenance and Support shall be paid on a milestone basis and must align to the proposed schedule noted in Section 1.2.1 above and detailed Proposed Implementation Plan (Proposer's Project Schedule) noted in Section 4.4.e.ii.

9. **Training Cost Breakdown**
Provide a detailed cost schedule for all HCC Staff Training (all user levels) required in the delivery of the Scope of Services as defined in Section 2.0 above. The Training Services shall be paid on a milestone basis and must align to the proposed schedule noted in Section 1.2.1 above and detailed Proposed Implementation Plan (Proposer's Project Schedule) noted in Section 4.4.e.ii.

10. **Hosting Cost Breakdown**
Provide a detailed cost schedule for all Hosting related cost required in the delivery of the Scope of Services as defined in Section 2.0 above. The Hosting Services shall be paid on a milestone basis and must align to the proposed schedule noted in Section 1.2.1 above and detailed Proposed Implementation Plan (Proposer's Project Schedule) noted in Section 4.4.e.ii.

11. **Option to Renew (OTR) Terms** (to be exercised at the sole discretion of HCC)
   a. OTR 1 (Contract Year 6) $_____
   b. OTR 2 (Contract Year 7) $_____
   c. OTR 3 (Contract Year 8) $_____
   d. OTR 4 (Contract Year 9) $_____
   e. OTR 5 (Contract Year 10) $_____
   f. OTR 6 (Contract Year 11) $_____
   g. OTR 7 (Contract Year 12) $_____
   h. OTR 8 (Contract Year 13) $_____
   i. OTR 9 (Contract Year 14) $_____
   j. OTR 10 (Contract Year 15) $_____

12. **Hourly Rate Schedule**
Provide an hourly rate schedule by all job descriptions being used (item – 5 Dedicated Staffing above) and noted discounts in hourly tiers for any potential additional work that may be required by HCC on an as-needed basis, for the entire contract term (including all options to renew terms).

Hourly Tiers

Tier	Hours Contracted	Tier Discount (%)
1	<100	
2	101-200	
3	201-300	
4	301-400	
5	>400	

All detailed information to be provided in Excel form including the job description and noted tiered pricing discount.

13. **Enterprise License Option**

Provide additional information regarding any available enterprise level license including an analysis of the breakpoint for enterprise licensing as compared to the proposed solution priced above. Where available, the enterprise license option information shall be provided for all software noted in Section 2.8 above.

14. Price Evaluation
Price points shall be calculated based on the following formula:

Lowest Total Proposed Cost/Proposer's Total Proposed Cost X Available Price Points = Price Score.

15. Price Proposal Signature
The information in this RFP is to be utilized solely for preparing the proposal response to this RFP and does not constitute a commitment by HCC to procure any product or service in any volume.

Name:	
Title:	
Date:	
Signature:	

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